

Energy Efficiency Program for Business

# Landlord-Tenant Payment Authorization

As a DTE Energy business customer, you're receiving this form because you have opted to assign your rebate payment directly to a landlord or tenant.

The form must be completed and must be signed by you (the DTE account holder). It must be submitted with your final application – or within five business days of application submission. Failure to complete any of these steps may result in the rebate payment being made payable to you, the DTE account holder.

Also, if it is determined that the landlord/tenant is not eligible to receive such a payment, the rebate check will be made payable to you.

To receive payment, the landlord/tenant must submit their W-9 to the program office with this form. For more information about this optional payment process, see our program [policies and procedures manual](#).



As a DTE Energy business customer, you're receiving this form because you have opted to assign your incentive payment directly to a landlord or tenant.

The form must be completed and must be signed by you (the DTE account holder). It must be submitted with your final application – or within 5 business days of application submission. Failure to complete any of these steps may result in the incentive payment being made payable to you, the DTE account holder.

Also, if it is determined that the landlord/tenant is not eligible to receive such a payment, the incentive check will be made payable to you.

To receive payment, the landlord/tenant must submit their W-9 to the DTE program office with this form. For more information about this optional payment process, see our [program policies and procedures manual](#).

## Optional Payment Authorization to a Landlord/Tenant

I am authorizing the payment of the rebate related to this application – and entered below – be made payable to the landlord/tenant named herein and I understand that I will not be receiving the rebate payment. I also understand that my release of the payment to the landlord/tenant does not exempt me from the program requirements outlined in the Measure Specifications, Final Application Agreement and Policies and Procedures Manual.

Application Number:

DTE Account Holder's Name (Please Print)

Title

Phone

Email

DTE Account Holder's Signature

Date

## Account Holder's Tax Information (as entered on their W-9)

**Tax Status:** ☐ Corporation (Inc., PC, Etc.) ☐ Exempt ☐ Partnership LLC ☐ Individual ☐ Government Agency

**Tax ID Number:** Depending on tax status please provide either your EIN/federal tax ID or social security number below:

EIN/federal Tax ID		Individual Tax ID
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## Landlord/Tenant Tax Information (as entered on your W-9 - which must be attached to this form)

I authorize my incentive check to be made payable to:

Landlord/Tenant Name

Landlord/Tenant Contact/Title

## Complete, sign (account holder) and attach to the final application submission

*\*Funds will be awarded on a first-come, first-served basis; program based on availability of funding and may end at any time; certain other conditions apply; contact office for details.*

## Contact Us

phone: 866.796.0512 (option 3)  
email: [dtesaveenergy@dnv.com](mailto:dtesaveenergy@dnv.com)

apply: [mienergyrebates.com](https://mienergyrebates.com)  
web: [dteenergy.com/equipment-rebates](https://dteenergy.com/equipment-rebates)